

RTC Privacy Policy

Purpose

RTC (us, we, or our) has created this privacy statement in order to demonstrate our commitment to your privacy. The following discloses our information gathering and dissemination practices for the RTCOnline.com website, including all sub-domains under these domains.

Information Collection

You can browse our site without entering any personal information and therefore remain anonymous during your visits. Our web site logs IP addresses for system administration purposes only. IP addresses are logged to track a user's session, providing us with an idea of which parts of our site users are visiting. We do not link IP addresses to anything personally identifiable. This means that a user's session will be tracked, but the user will be anonymous. In addition, we maintain system logs for periods of short duration which allow us to manage system usage and capacity and respond to any problems. These system logs can be matched to an individual user, but unless there is a reported problem requiring such matching we do not make any matching.

Additionally, our web sites may utilize on-line order forms for customers to request services. Through these order forms we collect your contact information and financial information. Your contact information from the order forms is used to contact you regarding the status of your account and to send you information about our available services. Financial information that we collect from you is used to bill you for any services to which you subscribe. You can be assured that we will not utilize this information for any purposes other than those stated above, and that we will not sell your contact information to others.

Cookies

A cookie is a piece of data stored on the user's hard drive containing information about the user. Usage of a cookie is in no way linked to any personally identifiable information while on our site. Once the user closes their browser, the cookie simply terminates. We may use cookies to measure and aggregate information about visitors to our site. If a user rejects the cookie, they may still use our site. Most browsers allow you to reject cookies or to choose which cookies to accept.

Links

Our web site contains links to other sites. Please be aware that we are not responsible for the privacy practices of other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of each and every web site that collects personally identifiable information. This privacy statement applies solely to information collected by our site.

Security

We take every precaution to protect our user's information. We have security measures in place to protect the loss, misuse, and alteration of information under our control. This information is accessible to select number of employees. Company policy prohibits any unauthorized use, alteration, changes or copies of data.

Supplementation Of Information

We will release personally identifiable information about you as is reasonably necessary for the provision of services for which you have subscribed. This includes, but is not limited to:

- provision of financial information to organizations such as VeriSign, PaymenTech, Signio and CyberCash for billing purposes,
- provision of contact and software usage information to our software license providers for the purpose of software licensing compliance, licensing usage calculation, and billing purposes
- provision of your account information to independent contractors providing services in support of our delivery of services to you. Independent contractors to whom we may provide account information for service purposes are required to sign a non-disclosure agreement.
- transfer information that you provide to apply for separate software licenses through us. The information you provide to us to apply for separate software licenses or directly to the software licensor will be subject to the privacy policy of the licensor and not this Privacy Policy.

In addition, we may release personally identifiable information necessary for the prosecution or defense of any legal claim or right to which we are a party. We will also release personally identifiable information as required by law.

Children's Guidelines

We require that all account holders be 18 years of age or older. Children are not provided access to any RTCBusiness.com services in which any personal data is collected beyond the collection of a visitor's IP address and session status. If we become aware that any child has access to our non-publicly available web sites, the account through which the child has gained access will be terminated. No information should be submitted to or posted at any site owned by us by persons under 13 years of age. We do not knowingly collect personal information from children under the age of 13. All of our services are open only to persons over the age of 18. If you believe we have collected any information from or about anyone under 13, please contact us immediately at programming@reservetele.com

Contacts From Our Site / Opt-Out Procedures

If you wish to terminate your account or opt-out of receiving communications from us which are not reasonably necessary for the provision of services to you, please contact us at the address below.

If you have any questions about this privacy statement, the privacy practices of our web sites, or your dealings with our legal web sites, you may contact:

RTC – Legal Dept.

913 South Burnside Avenue

Gonzales, LA 70737

legalreview@eatel.com

Site And Service Updates

We may send our customers a welcoming email to verify password and username. Additionally, we may send site and service announcement updates to our users. Customers are not able to unsubscribe from service announcements, which contain important information about the service. We may also communicate with our customer to provide requested information and services and in regard to issues relating to their account via email or phone.

Notification of Changes

If we decide to change our privacy policy, we will post those changes on our website so our users are always aware of what information we collect, how we use it, and under what circumstances, if any, we disclose it. If at any point we decide to use personally identifiable information in a manner different

from that stated at the time it was collected, we will notify users by way of an email. Users will have a choice as to whether or not we use their information in this different manner. We will use information in accordance with the privacy policy under which the information was collected.

If you feel that we are not abiding by this privacy policy, please email us at legalreview@eatel.com or you may contact us at: 913 South Burnside Avenue, Gonzales, LA 70737

Thank you for placing your trust with RTC.